

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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## **April 13, 2021 Executive Session at 5:30 P.M. and Regular Session at 6:30 P.M.**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT [WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM](http://WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM) BEFORE 5:00 P.M. ON APRIL 13, 2021. COMMENTS SUBMITTED BY THIS TIME WILL BE DISTRIBUTED TO THE CITY COUNCIL PRIOR TO MEETING COMMENCEMENT, REFERENCED AT THE MEETING, AND INCLUDED WITH THE MEETING MINUTES. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.**

**1. CALL TO ORDER**

**2. EXECUTIVE SESSION**

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code Sections 551.071 and 551.072, to seek the advice of legal counsel, and to deliberate upon the acquisition of real property interests associated with the construction of Wastewater Treatment Plant #3 at 385 SH 304, Unit B, Bastrop, TX 78602, and its collections systems, including all related agreements, authorizations, easements, resolutions, and associated legal actions.
- 2B. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 to seek the advice of legal counsel for a de-briefing regarding the withdrawn matter of Cause No. D-1-GN-21-00128 Cox v City of Bastrop in the 201st District Court of Travis County, TX.

3. **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**
4. **CALL TO ORDER – REGULAR SESSION – 6:30 P.M.**
5. **PLEDGE OF ALLEGIANCE**  
  
**TEXAS PLEDGE OF ALLEGIANCE**  
*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
6. **INVOCATION – Jimmy Cottle, Police Chaplain**
7. **PRESENTATIONS**
  - 7A. Mayor's Report
  - 7B. Council Members' Report
  - 7C. City Manager's Report
  - 7D. Proclamation of the City Council of the City of Bastrop, Texas recognizing April 18<sup>th</sup> as National Lineman Appreciation Day. (Submitted by: Paul A. Hofmann, City Manager)
  - 7E. Receive presentation on the Temporary Disaster Exemption for Disaster Declaration by Faun Cullens, Chief Appraiser with the Bastrop Central Appraisal District. (Submitted by: Tracy Waldron, Chief Financial Officer)
8. **WORK SESSION/BRIEFINGS - NONE**
9. **STAFF AND BOARD REPORTS**
  - 9A. Receive presentation on the Comprehensive Employee Classification and Compensation Study, including the list and schedule of City Holidays, and provide direction as appropriate. (Submitted by: Tanya Cantrell, Human Resources Director)
  - 9B. Receive Quarterly Report from Bastrop Museum and Visitor Center. (Submitted by: Tracy Waldron, Chief Financial Officer)
  - 9C. Receive Quarterly Report from Bastrop Opera House. (Submitted by: Tracy Waldron, Chief Financial Officer)
  - 9D. Receive Quarterly Report from Lost Pines Art Center. (Submitted by: Tracy Waldron, Chief Financial Officer)
  - 9E. Receive Quarterly Report from Bastrop Economic Development Corporation. (Angela Ryan, Operations Manager; Jean Riemenschneider, Project Manager)
  - 9F. Receive Quarterly Report from Visit Bastrop. (Submitted by: Tracy Waldron, Chief Financial Officer)
  - 9G. Receive update on the Hotel Occupancy Tax revenue projections for Fiscal Year 2021, and provide direction as appropriate. (Submitted by: Tracy Waldron, Chief Financial Officer)



## 10. CITIZEN COMMENTS

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) before 5:00 p.m. on April 13, 2021. Comments submitted by this time will be distributed to the city council prior to meeting commencement, referenced at the meeting, and included with the meeting minutes. Comments from each individual will be limited to three (3) minutes when read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

## 11. CONSENT AGENDA

*The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.*

- 11A. Consider action to approve City Council minutes from the March 23, 2021 Regular meeting. (Submitted by: Ann Franklin, City Secretary)
- 11B. Consider action to approve the following resolutions of the City Council of the City of Bastrop, Texas approving Public Improvement Plan Agreements:
- Resolution No. R-2021-36 with Hunt Communities Bastrop, LLC for The Colony MUD 1C Section 2, as attached in Exhibit A,
  - Resolution No. R-2021-37 with Hunt Communities Bastrop, LLC for The Colony MUD 1C Section 3, as attached in Exhibit A,
  - Resolution No. R-2021-38 with Lennar Homes of Texas Land and Construction, Ltd. for Bastrop Grove Section 4, Phase 1A, as attached in Exhibit A,
  - Resolution No. R-2021-39 with Lennar Homes of Texas Land and Construction, Ltd. for Bastrop Grove, Section 4 Phase 1B, as attached in Exhibit A,
  - Resolution No. R-2021-40 with Hunt Communities Bastrop, LLC for The Colony MUD 1C Section 5, as attached in Exhibit A,
  - Resolution No. R-2021-41 with Hunt Communities Bastrop, LLC for The Colony MUD 1B Section 5, as attached in Exhibit A,
  - Resolution No. R-2021-42 with Hunt Communities Bastrop, LLC for The Colony MUD 1B Section 6, as attached in Exhibit A;




authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Jennifer Bills, Assistant Planning Director)

## 12. ITEMS FOR INDIVIDUAL CONSIDERATION

- 12A. Consider and adopt on first and final reading Ordinance No. 2021-04 as an emergency measure ratifying temporary Emergency Orders enacted by the Mayor in her capacity as Emergency Management Director in regards to the current Local State of Disaster, for the immediate preservation of the public peace, health or safety.
- 12B. Hold public hearing and consider action to approve Resolution No. R-2021-34 of the City Council of the City of Bastrop, Texas granting a variance to Bastrop Code of Ordinances Article 4.02.005 Sale of Alcoholic Beverages, Separation Requirements from Church, Public or Private School, or Public Hospital, on property located at 924 Main St, within the city limits of Bastrop, Texas, as shown in Exhibit A, within the city limits of Bastrop, Texas; establishing an effective date. (Submitted by: Allison Land, Planner II)
- 12C. Hold public hearing and consider action to approve Resolution No. R-2021-35 of the City Council of the City of Bastrop, Texas, granting Historic Landmark status for 0.85 acres of Bastrop Town Tract A11, located near Farm Street and Willow Street in Fisherman's Park, to be known as the Mason Chalmers Fireplace, within the City Limits of Bastrop, Texas, as attached in Exhibit A; providing for findings of fact; providing a repealing clause; and establishing an effective date. (Submitted by: Jennifer Bills, Assistant Planning Director)
- 12D. Consider action to approve Resolution No. R-2021-43 of the City Council of the City of Bastrop, Texas confirming appointments by the Mayor of Robbie Sanders to Place 1 and Bryan Whitten to Place 5 of the Fairview Cemetery Advisory Board, as required in Section 3.08 of the City's Charter, and establishing an effective date. (Submitted by: Paul A. Hofmann, City Manager)
- 12E. Consider action to approve Resolution No. R-2021-44 of the City Council of the City of Bastrop, Texas, authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the 2021-2022 Texas Community Development Block Grant Program-Community Development Fund grant of up to \$350,000 water line improvements; authorizing the City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Community Development Block Grant Program; providing for a repealing clause; and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 12F. Consider action to approve adoption of a Citizen Participation Plan and Citizen Complaint Procedures, attached as Exhibit A, to be followed during application for and implementation of Texas Community Development Block Grant Program projects under the Texas Department of Agriculture. (Submitted by: Tracy Waldron, Chief Financial Officer)

**14. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Thursday, April 8, 2021 at 2:30 p.m. and remained posted for at least two hours after said meeting was convened.

  
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Ann Franklin, City Secretary

